

UUPF  
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### Statement of Inclusion

This congregation welcomes all people without regard to race, national or cultural origin, gender, affectional or sexual orientation, political persuasion, age, disability or socio-economic status.

# Unitarian Universalist PEACE Fellowship ARTICLES OF ASSOCIATION

## TABLE OF CONTENTS

Statement of Inclusion ..... 1

II. MISSION and VISION STATEMENTS ..... 2

II. DENOMINATIONAL AFFILIATION ..... 2

III. MEMBERSHIP ..... 2

IV. DECISION-MAKING PROCESS ..... 3

V. THE COMMITTEE OF THE WHOLE ..... 3

VI. MEETINGS OF THE COMMITTEE OF THE WHOLE ..... 4

VII. THE COORDINATING COUNCIL ..... 5

VIII. MEETINGS OF THE COORDINATING COUNCIL ..... 5

IX. OFFICERS ..... 6

X. COMMITTEES ..... 8

XI. THE MINISTER ..... 8

XII. FISCAL YEAR ..... 9

XIII. DISSOLUTION ..... 9

XIV. AMENDMENTS ..... 10

XV. ADOPTION ..... 10

Charter Page March, 2004 ..... 11

AMENDMENT DESCRIPTIONS/NOTATIONS ..... 12

## II. MISSION and VISION STATEMENTS

- A. The Fellowship maintains a Mission Statement that it will review at least once a year. Any revisions to the Mission Statement will be presented to the congregation for its approval. The Council is responsible for initiating any review or changes.
- B. The Vision Statement review timeline will be at least every three years or when initiated by the Council. Any changes to the Vision Statement will be presented to the congregation for its approval. The Council is responsible for initiating any review or changes.

## II. DENOMINATIONAL AFFILIATION

- A. The Fellowship proposes to be a member congregation of the Unitarian Universalist Association (UUA), and of the Southeast District of the UUA.
- B. It is the intention of the Fellowship to make annual financial contributions to the UUA and to the Southeast District in an amount at least equal to the Fellowship's annual fair share program contribution as determined by the UUA and the Southeast District.
- C. The Fellowship may affiliate with or become a member of such other religious or non-partisan organizations as may be determined by the Committee of the Whole (see Article V).

## III. MEMBERSHIP

- A. Any person who is in sympathy with the principles and purposes of the Unitarian Universalist Association may become a Member of the congregation by signing the membership book. Membership in the congregation shall not be conditioned upon adherence to any religious creed or statement of belief. Persons who have not previously been members of another UU congregation or YRE program are encouraged to attend a UU orientation prior to signing the membership book.

By signing the book, each Member covenants to support the congregation by attending services, participating in the work of its committees, and providing financial support, as each is able. Every Member is eligible to block consensus; and to vote following a failure to reach consensus.

- B. Persons who have not signed the membership book, but who actively contribute by their attendance, service on congregation committees or by contributing financially are considered Friends of the congregation. Friends may attend and speak at meetings of the Coordinating Council and at congregational meetings, may serve on the Coordinating Council and congregational committees, but may not be officers, nor block consensus, nor vote following a failure to reach consensus. Friends will receive all communications sent to the membership.
- C. The Secretary will maintain a permanent list of Members and Friends, and report the total number of Members to the UUA. Membership registrations, certifications and timing of any procedural requirements is managed by the Secretary and requires the Membership committee to notify the Secretary and other committees as needed to maintain accurate and timely records.
- D. A person may resign from Membership by notifying the Secretary. At the request of the Membership Chair, the Secretary shall contact inactive members who have not officially resigned in order to determine their intentions. Unless the inactive Member reaffirms

his/her covenant to the congregation, he/she will be removed from the list of Members and Friends.

#### **IV. DECISION-MAKING PROCESS**

- A. All meetings of the Committee of the Whole, the Coordinating Council, and Fellowship committees will be conducted in a manner which (1) allows full, open, and free discussion of issues, (2) seeks consensus on all actions and decisions, (3) respects the rights of each member to free expression and freedom of conscience, and (4) promotes the timely disposition of business.
- B. Believing that the process of group acceptance will result in the best possible decisions for our Fellowship, all decisions and actions of the Committee of the Whole, the Coordinating Council, and all Fellowship committees will be made by consensus of all Members participating in the decision-making process.
- C. The Process of Group Acceptance. Before the Committee of the Whole reaches a decision or takes action with respect to any proposal or issue, the Facilitator will attempt to briefly summarize the discussion surrounding the proposal or issue in a way that (1) recognizes and satisfies any objections raised by any member(s) of the Fellowship, (2) incorporates suggestions and amendments offered by the member(s), and (3) appears to be acceptable to the greatest number of members of the Committee of the Whole. After members of the Fellowship have had a full opportunity to discuss the proposed action or decision as formulated by the Facilitator's summary, the Facilitator will ask whether any member of the Committee of the Whole objects to, or wishes to table further discussion of, the proposed action or decision. If any member of the Committee of the Whole objects to the proposed action or decision or moves to table discussion of the proposed action or decision, and cannot as a matter of conscience stand aside, the proposed action or decision will be tabled or defeated, unless the Committee of the Whole determines, by a vote of at least 85% of the members present, that it is necessary and appropriate to proceed with the proposed action or decision and, by a second vote of at least 85% of the members present, that the proposed action or decision should be approved over the objection of the dissenting member(s).

#### **V. THE COMMITTEE OF THE WHOLE**

- A. The Committee of the Whole consists of all Members of the Fellowship. Final authority with respect to governance of the Fellowship, conduct of the Fellowship's business, and administration of the Fellowship's affairs is vested in the membership of the Fellowship acting through the Committee of the Whole.
- B. Decisions and actions by the Committee of the Whole are binding on participants in the Fellowship.
- C. The Committee of the Whole retains, and may not delegate to the Coordinating Council or to any Fellowship committee, the authority and responsibility to (1) ordain ministers, (2) call a minister to serve the Fellowship, (3) dismiss the minister, (4) approve contracts and other matters related to the purchase, sale, or mortgage of real property, (5) approve contracts and agreements relating to the purchase or sale of personal property, equipment, or services in an amount in excess of \$5,000, (6) borrow money in an amount in excess of \$5,000 or for any period in excess of one year, (7) accept restricted donations or gifts of property, (8) adopt the Fellowship's operating budget, (9) approve the appointment of the members of the Coordinating Council, (10) approve the appointment of the Facilitator, Secretary, and Treasurer, and (11) amend the Fellowship's Articles of Association and Articles of Incorporation.

- D. Unless delegated to the Coordinating Council or to a Fellowship committee, the Committee of the Whole retains the authority and responsibility to (1) hire and dismiss all persons employed by the Fellowship (other than the Minister(s)), (2) select delegates to the UUA General Assembly and to the Southeast District's annual meeting, (3) determine the manner in which the Fellowship's vote for UUA and Southeast District officers or trustees will be cast, (4) determine how the Fellowship's vote on resolutions before the General Assembly or district annual meeting will be cast, (5) establish Standing Committees, (6) approve a long-range plan and annual goals for the Fellowship.
- E. The Committee of the Whole retains the authority to review any action or decision made by the Coordinating Council or by any Fellowship committee, and to amend or revoke the action or decision made by the Coordinating Council or by the committee, except to the extent that the action or decision by the Coordinating Council or committee is final and amendment or revocation of the action or decision by the Committee of the Whole would violate the legal rights of other parties under binding contracts or agreements made on behalf of the Fellowship or subject the Fellowship to legal liability.

## **VI. MEETINGS OF THE COMMITTEE OF THE WHOLE**

- A. The Annual Meeting of the Committee of the Whole shall be held within one month prior to, or within one month after, the beginning of the Fellowship's Church Year or Fiscal Year to select officers, approve a budget and for other matters determined by the agenda. The Coordinating Council will set the exact date of the Annual Meeting.
- B. Additional meetings of the Committee of the Whole shall be called by the Coordinating Council, or by the Facilitator within thirty days of a written request by at least three members of the Fellowship, to allow consideration of other business by the Committee of the Whole, to enable members of the Fellowship to discuss issues affecting the Fellowship, to provide information to the members of the Fellowship regarding the activities of the Fellowship, to discuss or set goals and objectives for the Fellowship, or to deal with other matters involving the Fellowship, the denomination, or the community.
- C. The Secretary is responsible for providing all members of the Fellowship with at least ten days notice of all meetings of the Committee of the Whole. Notice to members may be given through publication in a newsletter or by written or e-mail notice sent to members. Notice of the meeting must include the date, time, and place of the meeting, and the proposed agenda for the meeting.
- D. The Secretary is responsible for preparing a proposed agenda for business meetings. Items may be placed on the proposed agenda by the Coordinating Council, or upon written request of any member of the Fellowship. At the beginning of each business meeting, the Committee of the Whole will review the proposed agenda and may delete items from the proposed agenda. Only those matters on the final agenda may be discussed or acted upon.
- E. All members of the Fellowship are expected to attend and participate in meetings of the Committee of the Whole whenever possible. A quorum for meetings of the Committee of the Whole shall consist of at least 20% of the members of the Fellowship or twelve members, whichever is greater.
- F. Proxy voting at meetings of the Committee of the Whole is not allowed. However, the Committee of the Whole may consider and defer to the opinions, concerns, or objections of absent members to the extent that they are made known.

## VII. THE COORDINATING COUNCIL

- A. The Coordinating Council shall consist of one member of each of the Fellowship's Standing Committees, the Facilitator, the Secretary, and Treasurer. The Minister shall serve in an ex officio capacity. All members of the Coordinating Council must be members of the Fellowship.
- B. Each Standing Committee shall select one member of the Standing Committee to serve as the Committee's representative on the Coordinating Council. Representatives of Standing Committees shall serve as members of the Coordinating Council for a term of one year, and may be reappointed for additional terms of one year.
- C. If a member of the Coordinating Council who represents a Standing Committee resigns or is unable to serve his or her full term, the Standing Committee may appoint another member of the committee to serve the remainder of the member's term.
- D. The Coordinating Council shall exercise the following duties and responsibilities subject to the supervision and direction of the Committee of the Whole: (1) coordinate the work of all Fellowship committees; (2) review and approve mission statements of all Fellowship committees; (3) compile an annual report to the Committee of the Whole on the activities of the Coordinating Council and other Fellowship committees during the past year; (4) develop annual goals and objectives and prepare a long-range plan for approval by the Committee of the Whole; (5) establish policies consistent with and in furtherance of the purposes of the Fellowship; (6) supervise and manage the affairs of the Fellowship; (7) discharge other duties and responsibilities of the Coordinating Council set forth in these Articles of Association; (8) coordinate and promote the development of lay leadership within the Fellowship; and (9) exercise additional powers and duties delegated to the Coordinating Council by the Committee of the Whole.

## VIII. MEETINGS OF THE COORDINATING COUNCIL

- A. The Coordinating Council shall meet at a regular date, time, and place determined by the Coordinating Council. If the Coordinating Council is unable to agree on a regular meeting time, the Facilitator will determine the regular meeting time for the Coordinating Council. The Secretary is responsible for providing general notice (through periodic notices in a newsletter or otherwise) to the Fellowship regarding the date, time, and place of regular meetings of the Coordinating Council. Notice to the Fellowship of each regular meeting of the Coordinating Council, however, is not required.
- B. Special meetings of the Coordinating Council may be called by the Facilitator or at the written request of at least three members of the Coordinating Council. The Secretary is responsible for providing notice of all special meetings to all members of the Coordinating Council. In addition, to the extent possible, members of the Fellowship will be given notice of special meetings of the Coordinating Council through written or oral announcement at the Sunday service preceding a special meeting of the Coordinating Council.
- C. At least fifty percent of the members of the Coordinating Council must be present at a meeting of the Coordinating Council to make decisions, to take action, or to conduct business.
- D. All members of the Coordinating Council are expected to attend and participate in all meetings of the Coordinating Council. If necessary, upon recommendation of the Coordinating Council, a member of the Coordinating Council may be replaced.
- E. All Members and Friends of the Fellowship have the right to attend and speak at meetings of the Coordinating Council. All decisions and actions of the Coordinating Council must be made during open session. The Coordinating Council may, however, hold a closed session (but not a secret meeting) to discuss or deliberate confidential, privileged, or sensitive matters, provided that

all members of the Coordinating Council agree that discussion or deliberation in closed session is necessary and appropriate, and further provided that final action with respect to the matter under discussion will be taken during an open session.

- F. To the greatest extent possible, all decisions and actions of the Coordinating Council will be made by group acceptance. (See Article IV, Section C.)

## **IX. OFFICERS**

- A. The officers of the Fellowship are the Facilitator, the Secretary, and the Treasurer.
- B. The Coordinating Council is responsible for nominating members of the Fellowship to serve as Facilitator, Secretary, and Treasurer. Before nominating a member to serve in any of these roles, the Coordinating Council will give members of the Fellowship an opportunity to recommend that the Coordinating Council consider the name of any member who is interested and willing to serve as Facilitator, Secretary, or Treasurer.
- C. The Committee of the Whole shall approve the appointment of members of the Fellowship to serve as Facilitator, Secretary, or Treasurer. The Facilitator, Secretary, or Treasurer will be appointed to serve for a term of one year and may be reappointed for additional terms of one year.
- D. In the event of the resignation, death, or replacement of the Facilitator, Secretary, or Treasurer during his or her term, the Coordinating Council shall appoint a member of the Fellowship to serve as Acting Facilitator, Secretary, or Treasurer until such time as the Committee of the Whole can act to fill the vacancy.

### **E. Facilitator**

The Facilitator is responsible for

1. Presiding at all meetings of the Committee of the Whole and at all meetings of the Coordinating Council. If the Facilitator is unable to preside at a meeting, the Treasurer or designee of the Facilitator shall serve as Acting Facilitator at the meeting. The Acting Facilitator appointed under this paragraph shall exercise all of the duties and responsibilities of, and shall be subject to all limitations imposed on, the Facilitator during the period of his or her service as Acting Facilitator.
2. In presiding at Fellowship meetings and meetings of the Coordinating Council, the Facilitator and each other member is responsible for ensuring that the rules of procedure are followed, for conducting the meeting in an open, fair, and timely manner, and for assisting the Committee of the Whole and Coordinating Council to reach full consensus.
3. The Facilitator is responsible, at the direction of the Coordinating Council or the Committee of the Whole, for (a) executing all agreements, contracts, mortgages, deeds, or other legal documents on behalf of the Fellowship, (b) representing, and speaking on behalf of, the Fellowship with the community, other Fellowships, and denominational organizations, (c) carrying out any other responsibilities assigned to the Facilitator by these Articles, the Fellowship's Articles of Incorporation, or state law, and (d) carrying out such other duties and responsibilities as may be assigned by the Coordinating Council or the Committee of the Whole.

### **F. Secretary.**

The Secretary is responsible for

1. Taking, keeping, and distributing accurate minutes of all Fellowship meetings and meetings of the Coordinating Council,
2. Maintaining an accurate and current list of the membership of the Fellowship,
3. Maintaining all records and documents relating to the Fellowship's affairs (other than records and documents maintained by Fellowship committees),
4. Accepting nominations for the Coordinating Council and recommendations regarding nomination for Facilitator,
5. Providing notice of meetings of the Coordinating Council and of Fellowship meetings,
6. Carrying out any other responsibilities assigned to the Secretary by these Articles, by the Fellowship's Articles of Incorporation, or by state law, and
7. Carrying out such other duties as may be assigned by the Coordinating Council or the Fellowship.

**G. Treasurer.**

The Treasurer is responsible for

1. Keeping accurate financial records of all income and expenditures by the Fellowship,
2. Preparing periodic statements for individual contributors,
3. Making regular financial reports to the Administrative Committee and the Coordinating Council,
4. Reconciling bank statements with the Fellowship's financial records,
5. Collecting, maintaining, and disbursing funds belonging to the Fellowship,
6. Carrying out such other responsibilities as may be required of the Treasurer under these Articles of Association, the Fellowship's Articles of Incorporation, or state law, and
7. Performing such other responsibilities as required by the Administrative Committee, the Coordinating Council, or the Committee of the Whole.

**H. Replacement of officers.**

The Facilitator, Secretary, or Treasurer may be removed from office during their respective term by the Committee of the Whole by a vote of 85% of those present and voting — provided 50% of members are present.

## **X. COMMITTEES**

### **A. Standing Committees.**

The Fellowship shall have Standing Committees as needed to carry out the work of the Fellowship. Standing Committees may be established by the Committee of the Whole upon recommendation of the Coordinating Council.

1. Each Standing Committee shall consist of at least three individuals from the Fellowship, one of whom must be a member. Any member or friend of the Fellowship who expresses a willingness to participate in the work of a Standing Committee may become a member of any Standing Committee.
2. Each Standing Committee is responsible for
  - a. Appointing a one of its members as its representative to the Coordinating Council,
  - b. Appointing one of its members as a chair who will be responsible for convening and moderating the committee meetings,
  - c. Maintaining a list of its members,
  - d. Recruiting committee members to assist in the work and activities of the Committee,
  - e. Administering the Committee's budget subject to the supervision and direction of the Committee of the Whole and the Coordinating Council,
  - f. Establishing an annual work plan or goals for the Committee,
  - g. Making an annual report to the Coordinating Council,
  - h. Carrying out the duties and responsibilities included in the Committee's approved job description, and
  - i. Carrying out other responsibilities and duties assigned to the Committee by the Coordinating Council or the Committee of the Whole.

### **B. Other Fellowship Committees**

Either the Committee of the Whole or the Coordinating Council may establish such other, non-standing committees as may be necessary and appropriate.

In establishing non-standing committees, the Committee of the Whole or the Coordinating Council will specify

1. How the membership of the committee will be determined
2. How long the committee will function
3. The duties and responsibilities of the committee.

## **XI. THE MINISTER**

- A. The Committee of the Whole may call an ordained minister to serve the Fellowship as its Minister upon the recommendation of a Search Committee consisting of at least five Members of the Fellowship appointed by the Committee of the Whole.
- B. The Minister has the right and duty to freely express and act upon his or her personal, political, and religious beliefs, convictions, and opinions, both in the pulpit, within the Fellowship, within the denomination, and in the community. It is understood that the Minister's views may not reflect the views of the Fellowship as a whole or the views of any member of the Fellowship, and



that the Committee of the Whole, the Coordinating Council, other Fellowship committees, and members of the Fellowship are free to agree or disagree with the views expressed by the Minister.

- C. The duties and responsibilities of the Minister will be specified in the contract or agreement entered into between the Minister and the Fellowship and approved by the Committee of the Whole.
- D. The Committee of the Whole or the Coordinating Council shall establish procedures for the evaluation of the work of the Minister and review of the terms of the agreement or contract between the Minister and the Fellowship on an annual basis.

## **XII. FISCAL YEAR**

- A. The Fellowship's Fiscal Year shall be from July 1 through June 30.
- B. An annual audit will be completed by December 31 following the close of the fiscal year.

## **XIII. DISSOLUTION**

- A. In the event that the Fellowship is dissolved or ceases to exist, all property of the Fellowship, after the payment of just debts owed by the Fellowship, shall vest in and become the property of the Southeast District of the Unitarian Universalist Association (to be used for the extension of liberal religion within the district) and the Unitarian Universalist Service Committee, in equal shares.

## **XIV. AMENDMENTS**

- A. These articles may be amended by the Committee of the Whole.

## **XV. ADOPTION**

- A. These Articles of Association shall become effective upon approval of the Committee of the Whole and upon the written approval of at least twenty members of the Fellowship.  
Adopted March 24, 2004

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I certify that these amended Articles of Association were approved by the Committee of the Whole of the Unitarian Universalist PEACE Fellowship on [October 14, 2009]

[Chris Sinha], Secretary — at the time of this update

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I certify that these amended Articles of Association were approved by the Committee of the Whole of the Unitarian Universalist PEACE Fellowship on [January 30, 2011]

[Carole Stephens], — Secretary — at the time of this update

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I certify that these amended Articles of Association were approved by the Committee of the Whole of the Unitarian Universalist PEACE Fellowship on [June 5, 2011]

[Carole Stephens], — Secretary — at the time of this update

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I certify that these amended Articles of Association were approved by the Committee of the Whole of the Unitarian Universalist PEACE Fellowship on [June 10, 2012]

[Carole Stephens], — Secretary — at the time of this update

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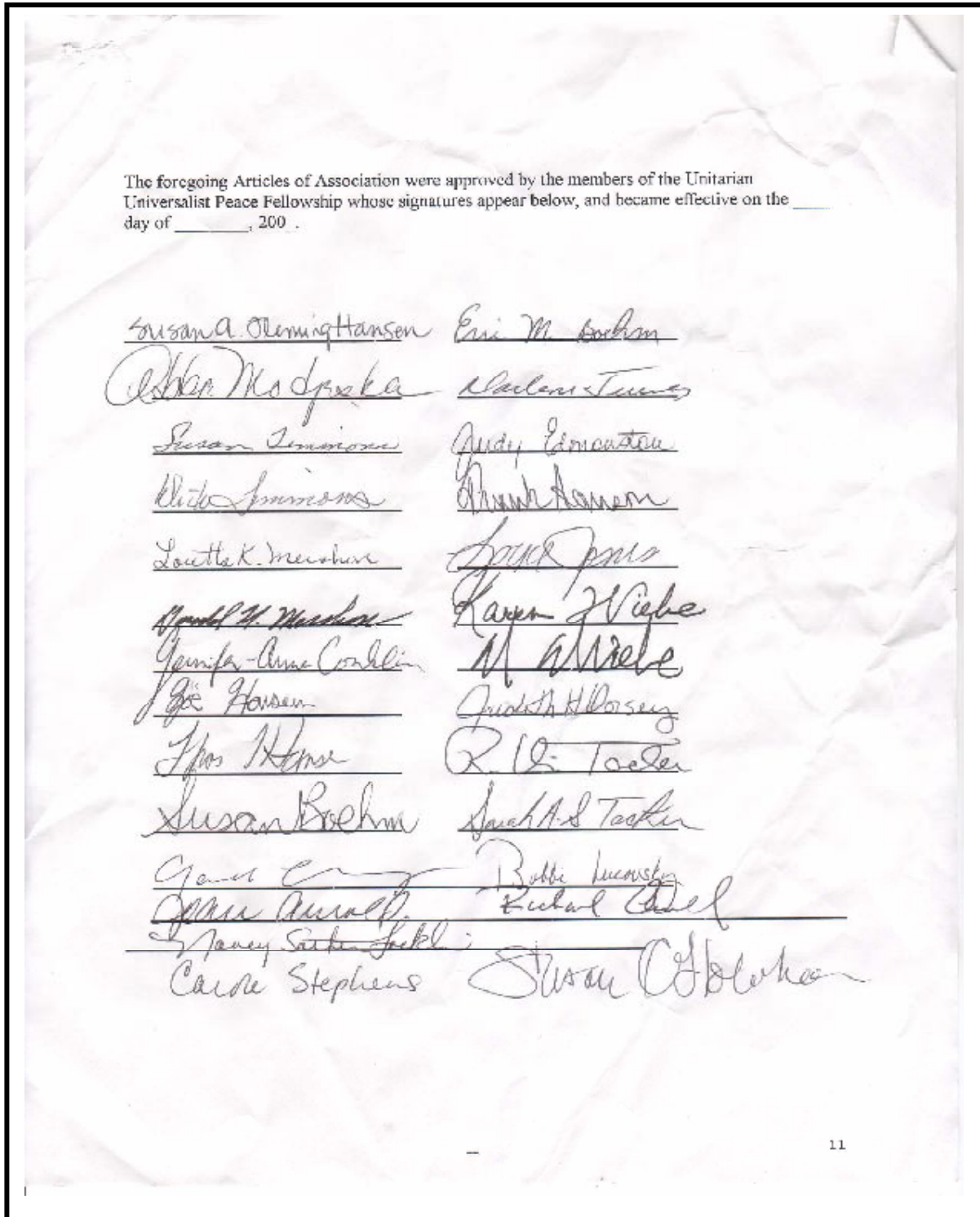
I certify that these amended Articles of Association were approved by the Committee of the Whole of the Unitarian Universalist PEACE Fellowship on [April 14, 2013]

[Laura Finan], A— Secretary — at the time of this update

### Charter Page March, 2004

The foregoing [first edition] Articles of Association were approved by the members of the Unitarian Universalist PEACE Fellowship whose signatures appear below, and became effective on the 24<sup>th</sup> day of March, 2004.

source: uupf Charter Member signatures page.pdf



## AMENDMENT DESCRIPTIONS/NOTATIONS

<p><b>Rev 0:</b>  <b>March, 2004</b>                  Secretary: Sue Timmons</p>	<p>Bylaws ratified</p>
<p><b>Rev 1:</b>  <b>October 2, 2005:</b>                  Secretary: Sue Timmons</p>	<p><b>Article III. Section E.</b>  <i>amended on Oct. 2, 2005 as follows:</i></p> <p>“The secretary shall maintain a roll of all persons who are voting members, non-voting members or friends of the Fellowship.”</p>
<p><b>Rev 2:</b>  <b>September 7, 2008:</b>                  Secretary: Linda Creutzburg</p>	<p><b>Section IX: Officers; E. Facilitator. Item 1.</b>  <i>amended on September 7, 2008 as follows:</i></p> <p>“The Facilitator is responsible:                  1. for presiding at all meetings of the Committee of the Whole and at all meetings of the Coordinating Council. If the Facilitator is unable to preside at a meeting, the Treasurer [or designee of the Facilitator ] shall serve as Acting Facilitator at the meeting.”</p>
<p><b>Rev 3:</b>  <b>June 14, 2009:</b>                  Secretary: Linda Creutzburg</p>	<p><i>amended on June 14, 2009 as follows:</i></p> <ol style="list-style-type: none"> <li>1. Statement of Inclusion added on Page One above the Articles of Association.</li> <li>2. <b>Section I: Mission Statement (Item A)</b> removed to a separate document and replaced by the following statement:                      “The Fellowship maintains a Mission Statement that it will review at least once a year. Any revisions to the Mission Statement will be presented to the congregation for its approval. The Council is responsible for initiating any review or changes.”</li> </ol>
<p><b>Rev 4:</b>  <b>October 10, 2009:</b>                  Secretary: Chris Sinha</p>	<p><b>Various Sections:</b>  <i>amended on October 14, 2009 as follows:</i></p> <ol style="list-style-type: none"> <li>1. A new officer “<b>Financial Planner</b>” was approved. All Articles sections containing officer duties updated appropriately.</li> <li>2. Formatting/style issues corrected; and Table of Contents<sup>1</sup> ; in the Amendment Description page, list the Secretary in office at the time of the amendment.</li> <li>3. “Peace” capitalized to PEACE to represent that it is also an acronym for <b>Peace Education Action Community Environment</b></li> </ol>

<sup>1</sup> Note: Table of Contents set for Heading 1 only

<p><b>Rev 4a:</b>  <b>August 27, 2010:</b>                  Secretary: Carole Stephens</p>	<p><b>Various Sections:</b>  <i>amended on August 27, 2010 as follows:</i></p> <p>A line-by-line comparison of the Resolution and the Amended Articles for the term “Financial Planner” revealed discrepancies which were corrected:</p> <p>Section V. C. correct                  Section VII. A. correct                  Section IX. A. correct                  Section IX. B. correct                  Section IX. C. correct in sentence 1; missing from sentence 2.                  Section IX. D. missing from sentence 1 (two instances).                  Section IX. E. wording differs between the documents.                  Resolution: “...<i>the Treasurer</i> another officer shall serve...”[sic]                  Articles: “the Treasurer or designee of the Facilitator shall serve...”                  [Not corrected since there is no indication this was approved by the C.O.W.]                  Section IX. G. wording is correct; listed as Section IX. H. (not G) in Resolution                  Section IX. I. missing from sentence 1.</p>
<p><b>Rev 5:</b>  <b>January 30, 2011:</b>                  Secretary: Carole Stephens</p>	<p><b>Article III. Sections E and F.</b>  <i>amended on Jan 30, 2011 as follows:</i></p> <p><b>III. MEMBERSHIP</b></p> <p>“<b>Section III E, paragraph 2:</b> Voting members are members of the Fellowship who have made a financial contribution of record to the Fellowship during the past calendar year (Jan 1 – Dec 31), or, in the case of new members, during the current fiscal year (July 1 – June 30).</p> <p><b>Section III E, paragraph 3:</b> Non-voting members are persons who have become members of the Fellowship and who have not resigned from membership, but have not made a financial contribution of record to the Fellowship during the past calendar year.</p> <p><b>Section III E, paragraph 4:</b> Friends are non-voting persons who have made a financial contribution of record to the Fellowship during the past calendar year but have chosen not to become members.</p> <p><b>Section III F:</b> The Secretary and Treasurer shall review the membership rolls at least once each year. After notice to the member and with the approval of the Coordinating Council, the Secretary may remove the name of a member from the list of voting members if he or she has not made a financial contribution of record to the Fellowship during the past calendar year.”</p>
<p><b>Rev 6:</b>  <b>June 5, 2011:</b>                  Secretary: Carole Stephens</p>	<p><b>Various Sections:</b></p> <p>1. Removed the position of Financial Planner.  <i>Note: this position was added in October, 2009 as an amendment to the Articles during the acquisition of a building. With the formation of a Finance Committee the proposal is made and approved to remove this position.</i></p> <p>2. Replaced “Thomas Jefferson” with “Southeast” District.</p>

<p>Rev 7: June 10, 2012: Secretary: Carole Stephens</p>	<p>Article II. Section B. <i>amended on June 10, 2012 to add Vision; Section B.:</i></p> <p>Article II</p> <p>A. The Fellowship maintains a Mission Statement that it will review at least once a year. Any revisions to the Mission Statement will be presented to the congregation for its approval. The Council is responsible for initiating any review or changes.</p> <p>B. The Vision Statement review timeline will be at least every three years or when initiated by the Council. Any changes to the Vision Statement will be presented to the congregation for its approval. The Council is responsible for initiating any review or changes.</p>
<p>Rev 8: October 6, 2012 (acting) Secretary: Tom Hansen</p>	<p>Article VI. Section A <i>amended on October 6, 2012 Removed the quarterly meeting requirement and clarified the annual meeting obligation Rewritten as follows:</i></p> <p>A. The Annual Meeting of the Committee of the Whole shall be held within one month prior to, or within one month after, the beginning of the Fellowship’s Church Year or Fiscal Year to select officers, approve a budget and for other matters determined by the agenda. The Coordinating Council will set the exact date of the Annual Meeting.</p>
<p>Rev 9: April 14, 2013 (Secretary Laura Finan)</p>	<p>Replacement for Article Section III <i>amended on April 14, 2013 as follows</i></p> <p>Revisions change the membership requirements; and defines the term “Friend” of the Fellowship. The term “voting member” was replaced by “member” and the term “inactive member” was eliminated as a category and is assumed to be a person who no longer is a member as defined by Section III.</p>
<p>Rev 9a April 14, 2013 (Secretary Laura Finan)</p>	<p>Various Sections: Administrative updates as follows to make all other sections of the bylaws consistent with Rev 9:</p> <ul style="list-style-type: none"> <li>— <b>ALL:</b> Changing the term “voting member/s” to “member/s” in all sections — except when referring to the voting process when consensus is not reached.</li> <li>— <b>Article VII, para A.</b> — Delete “All members of the Coordinating Council must be <del>voting</del> members of the Fellowship.” Relocated this paragraph to Article V.</li> <li>— <b>Article VIII, para E.</b> changed to “All Members and <b>Friends</b>...”</li> <li>— <b>Article IX, para G.</b> Item 6 deleted (“Coordinating membership rosters with the Secretary”) Obviated by the elimination of the requirements in Section III that Members must make a financial contribution of record each year to retain their membership status.)</li> <li>— <b>Article XI, para A.</b> Capitalize “members” to clarify that Search Committee members must be “Members of the Fellowship.”</li> </ul>

— end —